



Terms and Conditions for Participating in the
WAITRO Innovation Award

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1. GENERAL PREREQUISITES TO APPLY FOR THE WAITRO INNOVATION AWARD

WAITRO MEMBERS

Employees of research and technology organizations (RTOs) that are WAITRO members in good standing are eligible to apply for the WAITRO Innovation Award.

PROJECTS

This call focuses on the development of technological solutions for water-related challenges around the globe, therefore only water-related proposals will be considered.

Project teams from anywhere in the world who are in their early stages can apply. The WAITRO Innovation Award does not support events such as conferences or workshops.

PROJECT TEAMS

To be eligible for the WAITRO Innovation Award, project teams have to consist of at least two WAITRO members from different countries. Project proposals developed through SAIRA will be considered for the WAITRO Innovation Award. Project teams for the Innovation Award can be formed in two ways on SAIRA:

- Upload a challenge and/or project idea on SAIRA, so that other researchers can browse through your challenge and apply to join your team.
- Browse through challenges and ideas uploaded by other researchers on SAIRA and submit your proposals.

Both these ways can mark the starting point for researchers to kick-start a collaboration and an application for the WAITRO Innovation Award.

Example:

- Partner A uploads *challenge or project idea* on SAIRA:
(RTO CHALLENGE – CREATE A BOTTOM-UP R&D PROJECT)
 - Partner B shows interest in collaborating with Partner B and submits a proposal:
(SHOW CHALLENGE – DRAFT A PROPOSAL – SAVE – SUBMIT PROPOSAL)
 - Partner A accepts proposal of Partner B and invites Partner B to a workspace.
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2. WHAT YOUR PROPOSAL SHOULD LOOK LIKE: EVALUATION CRITERIA

CHARACTERISTICS OF PROJECT PROPOSALS

Project proposals will be scored on their responsiveness in the four categories listed below by a scientific advisory board. Finalists will have the highest overall score, without significant deficiencies in any single category (at least a score of 3 in every category).

CRITERIA	DESCRIPTION AND QUANTIFIABLE METRICS	SCORE	WEIGHT
Technical Quality	Innovative product or service, ground-breaking within the borders of the country or region where the intended beneficiary is located.	0 – 10	30%
Impact on Sustainability Goals	Show how the idea can contribute to sustainable development and the SDGs. What concrete social impact does the idea have on the targeted populations/regions? Examples include potential to increase per capita income or improve quality of life (e.g. at least one of housing, food, water, energy, life expectancy, health, environmental quality, etc.), economic value created or significant contributions to productivity or competitiveness.	0 – 10	30%
Feasibility	Potential for long-term financial sustainability. Net Present Value (NPV), revenue or economic value created by the innovation. Feasibility that idea will be quickly implemented and achieve financial sustainability within 5 years.	0 – 10	20%
Team Strength	Quality of the technical team, commitment and ability to invest the time required to achieve success.	0 – 10	20%



3. APPLICATION MASK AND REQUIRED DOCUMENTS

Applicants fill out the online application mask and upload project proposals (see template) and supporting documents. Please note that complete applications for the WAITRO Innovation Award are only accepted through the WAITRO Intranet.

ONLINE APPLICATION MASK

For your application, you will have to provide the following information:

- Project Title
 - One-sentence Pitch
 - Project Team
 - Research Area
 - Key words
 - Sustainable Development Goal(s)
 - Team Leader Name
 - Email address
 - Executive Summary (maximum 1000 characters)
 - References
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REQUIRED DOCUMENTS

(PDF upload on the WAITRO Intranet)

- Short outline of project proposal (application form)
 - Written authorization of the company/partners for or with whom the project is undertaken
 - A declaration of agreement to apply for the award signed by all team members
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SUPPORTING DOCUMENTS

(PDF upload on the WAITRO Intranet)

Copies of relevant publications and/or patent specifications concerning the innovation (if any).



After logging into the WAITRO Intranet, you will be asked to fill in the following application form and upload it as a PDF document:

1. Project Title

2. Project Organizations

Name all involved WAITRO Organizations

3. Lead Researcher

- a. Name
- b. Qualifications
- c. Affiliation
- d. Project Experience

4. Research Team

- a. Names
 - b. Qualifications
 - c. Affiliation
 - d. Project Experience
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5. Problem Description

Describe the problem you are trying to tackle with your idea

6. Project Proposal

Elaborate on technological advancement, market prospects, project timeline and estimated budget (maximum length five pages, 11pt font, 1" margins all round)

7. Intended Use of WAITRO Innovation Award

Explain how you would use the WAITRO Innovation Award to advance your project



4. USE OF DATA AND COPYRIGHT

INTELLECTUAL PROPERTY

Proponent entities or institutions, led by their legal representative, declare that the innovation and associated ideas presented are their own, are original and do not contain material from others, protected works or violate the copyright and industrial property of third parties. Proponent entities or institutions retain intellectual property and copyright of their ideas and solutions.

USE OF PERSONAL DATA

WAITRO will collect the data supplied in order to contact and notify participants, as mentioned in this document, as well as to carry out promotional activities related to the WAITRO Innovation Award. Applicants authorize WAITRO for the use of their name, voice, photograph, brand, recorded interviews to be published jointly or separately, in any way or means that WAITRO deems appropriate, without violating the confidentiality of the details contained in the proposals.

5. CONTACT

If you have further questions or need help to submit your application, you can find the FAQs for the WAITRO Innovation Summit here:

<https://www.waitro.org/waitro-innovation-award-2020/>

To contact the WAITRO Secretariat, please send an e-mail to d.reinertz@waitro.org or a.wohlab@waitro.org.
